



Ambe Durga Education Society's  
**Dadasaheb Balpande College of Pharmacy (DBCOP)**  
Near Swami Samarth Mandir, Besa, Nagpur-37

### Action Taken Report on Feedback

**Submitted to,**  
Governing Body  
DBCOP, Besa, Nagpur

**Submitted by,**  
**Dr (Mrs.) Ujwala Mahajan**  
Principal,  
DBCOP, Besa, Nagpur

**Subject:** Submission of action taken report on feedback analysis carried for academic year 2018-19.

As a practice of obtaining regular feedback, feedback was obtained from different sources for academic year 2018-19 and following actions were taken on the basis of analysis of feedback.

S.N.	Particulars	Source	Frequency	Feedback Analysis and Action taken
01	Students' feedback on faculty performance.	Students	At the end of semester	Faculty members who ranked top on students' feedback were appreciated for their good performance. Dr Nilesh Mahajan, Dr Ajay Pise, Ms. Vijayashri Rokde, Ms. Rohini Kharwade were appreciated for their best academic performance.  Other faculty members were counseled for their academic performance by Principal and senior professors.
02	Students' feedback on understanding the subject.		At the end of semester	It is observed that subjects such as Biotechnology, Organic Chemistry, Inorganic Chemistry, Pharmacology I are difficult to understand within given time of semester. Students suggested changes in the pedagogy for above subjects.

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*Ujwala Mahajan*  
PRINCIPAL  
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OF PHARMACY, BESA, NAGPUR - 37



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				Faculty members of above subjects were advised to change the pedagogy and make the concepts easy for learning.
03	Students' feedback on facilities – Library, Computing Facilities, Canteen, Sports, Administration and Infrastructure.		At the end of academic year	Students suggested following changes- 1. Rude behavior by Librarian and Office staff. 2. Need a provision of coach for sports. 3. Allot specific time for sports. 4. Most of the time canteen remains closed. Actions were initiated as- 1. Librarian and Office staff was counseled by Principal for their rude behavior. 2. Applications are invited for sports coach. 3. It is decided to open the sports ground on Sunday. 4. Canteen authority has directed to maintain the canteen timing.
04	Parents' feedback on educational services.	Parents	Parent meet and Parents visit	Following suggestions are given by parents in their feedback- 1. To inform regularly on progress and attendance of students. 2. To repair the approach road. Actions were initiated as- 1. Faculty members are directed to communicate progress and attendance regularly to parents. 2. Repairing work of approach road was started.
05	Employer's Feedback on performance of alumni.	Employers	As required	Feedback was taken.
06	Alumni Feedback.	Alumni	During Alumni Meet / Visit	Suggestions received- 1. To organise international academic tour. Action initiated- 1. Communicated to management.





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07	Faculty members' feedback	Faculty Members	At the end of academic year	Faculty members suggested for- 1. To provide docking software for chemistry. 2. Arrange doubt clearing sessions for accreditation. Actions were initiated as- 1. Concern faculty members were asked to invite quotation for docking software. 3. Doubt clearing visits were facilitated on NBA accreditation.
08	Supporting Staff members' feedback	Supporting Staff Members	At the end of academic year	Supporting staff members suggested- 1. Maintain hygiene of washroom. 2. Provide additional sessions for non-teaching staff members. Action was initiated as- 1. Housekeeping staff was directed to maintain cleanliness of washroom. 2. Sessions for non-teaching staff are planned for upcoming academic year.
09	Feedback collected from complaint / suggestion box.	All stakeholders	Regular	Suggestions received- 1. Approach road need to be developed. 2. Parking area shall be covered. Action initiated- 1. Approach road is repaired. 2. Communicated to management.
10	Feedback from website	All stakeholders	Regular	Not received.

Submitted on:

Name and Signature:

*Mahajan*  
PRINCIPAL  
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